## Bill Status and Remittance Voucher



## Overview

## In this webinar, we will cover the following tasks

- Logging Into the System
- $\circ$  Viewing Bills
- Viewing Payments
- Finding More Information
- OWCP Portal Tour
- Questions



## Logging In

...Just a quick review of log in procedures.



#### OWCP Connect ID = Email Address



#### United States Department of Labor Office of Workers' Compensation Programs



#### Login | Account Registration | Reset Password | Change Email | Help | FAQ

Remember that your OWCP Connect ID is the email address you used to register with OWCP connect

#### OWCP Connect

#### About OWCP Connect

OWCP Connect allows users to prove their identity and create an account for communication with OWCP's various self-service applications. It is a centralized identity-proofing system used to create credentials for a user, and then to authenticate the credentials for login.

Identity proofing is accomplished by validating the user's information entered in the Account Registration process against secure Credit Bureau data. Once the user's identity has been verified, their account can be created.

At this time OWCP Connect is only being used to

#### Account Registration

If this is your first time using OWCP Connect, click <u>here</u> and begin the process to create a new account.

#### WARNING....WARNING....VARNING....V

You are accessing a U.S. Government information system that is owned and operated by the Department of Labor. The Department of Labor information systems are provided for the processing of official U.S. Government information only, and are therefore, owned by

#### Login





### Select the Provider ID

You may have access to more than one provider

Choose the one you wish to review bills and payments for





### Select Profile – Bill Processing

Choose the profile associated with submitting bills Welcome to the Workers' Compensation Medical Bill Process System



Select a profile to use during this session:





## Viewing Bills

Providers can view a list of their submitted bills to determine their processing status and review bill details.



### Select Bill Inquiry

#### C ManageAlerts **Online Services** Ê My Reminders Bills ~ Select Bill Inquiry Bill Inquiry view Payment Read Status 🖸 Go Filter By $\sim$ $\sim$ **Bill Adjustment/Void** On-line Bills Entry **Resubmit Denied/Voided Bill** Alert Type Alert Message **Retrieve Saved Bills** Manage Templates **Create Bills from Saved Templates No Records Found !** Claimant ¥ Eligibility Inquiry .... Your Recent Online Activities Authorization ¥ You have logged in with **On-line Authorization Submission** Previous Site Visit: 04/15/2020 08:35:27 PM Provider ~ Maintain Provider Information Last login failed attempt: HIPAA ¥ Submit HIPAA Batch Transaction **Retrieve HIPAA Batch Responses** SFTP User Details Admin ¥ Maintain Users My Interactions ¥ Correspondences



## Bill Inquiry Search



On the "Provider Bill Inquiry Search" screen, the provider can search for a bill using the following options.

• Enter the Transaction Control Number (TCN), if available

-OR-

• Enter the Claimant ID or SSN *-and-*Enter the "from and to" service dates

**Note:** Date span cannot exceed 3 months

Click the **Submit** button

#### Inquire Provider Bills List

This section displays the information requested by the provider based on the search criteria.

The provider can click on the TCN hyperlink to view how each line item paid or denied

The initial screen header provides the bill charged amount and bill payment amount

| III Bil  | II Inquiry Pr                                   | oviders L | st              |  | OWCP ID:            |                           |                           |                     |        |        | ^             |
|----------|---|-----------|-----------------|--|---------------------|---------------------------|---------------------------|---------------------|--------|--------|---------------|
| ٥        | TCN Date of Service   ▲▼ 02/21/2018 1: For more |           | Date of Service |  | Bill Status<br>▲▼   | Bill Charged Amount<br>▲▼ | Bill Payment Amount<br>▲▼ | Claimant Name<br>▲▼ |        | Clair  | mant ID<br>▲▼ |
|          |   |           |                 | 1: For more detailed information, see remittance advice. | \$1,950.00          | \$362.56                  |                           |                     |        |        |               |
| View Pag | ge: 1   | O Go      | +Page Count     | SaveTo   | CSV Viewing Page: 1 |                           |                           | < First             | C Prev | > Next | » Last        |

**Note:** To see bill details, click the hyperlink under the TCN column.

The bill details and the provider data can be reviewed at the top of the page, and claimant data, payer data, and unit item detail data can be reviewed at the bottom of the page

| OCI | ose   |  |  |  |  |  |  |  |  |
|-----|---|--|--|--|--|--|--|--|--|
| ш   | Bill Details  | ^  |  |  |  |  |  |  |  |
|     | Status Information Effective Date: 02/13/2020                             | TCN:   |  |  |  |  |  |  |  |
|     | Status Category Code: F2:Finalized/Denial-The claim/line has been denied. | Status: 1: For more detailed information, see remittance advice. |  |  |  |  |  |  |  |
|     | Service Period: From 10/01/2019 To 10/01/2019                             |  |  |  |  |  |  |  |  |
|     | Bill Type Identifier:   |  |  |  |  |  |  |  |  |
|     | Charged Amount: \$1,000.00  | Adjudication or Payment Date: 01/17/2020                         |  |  |  |  |  |  |  |
|     | Payment Amount: \$0.00  | Check Issue or EFT Effective Date:                               |  |  |  |  |  |  |  |
|     | Check or EFT Trace Number: 6060230  |  |  |  |  |  |  |  |  |
|     |   | Remit/Remark Codes   |  |  |  |  |  |  |  |
| ш   | Provider Data   | ^  |  |  |  |  |  |  |  |
|     | OWCP ID:  |  |  |  |  |  |  |  |  |
|     | Name or Servicing Organization:   |  |  |  |  |  |  |  |  |



### Bill Details Cont.

| <br>Claimant Data   |  |                                     | ^  |
|---------------------|--|-------------------------------------|----|
| <br>Cialmant Data   | Nama   | Claiment ID.                        |    |
|                     | Name:  | Claimant ID:                        |    |
|                     | Patient Control Number:                          |                                     |    |
| <br>Payer Data      |  |                                     | ^  |
|                     | Name:  | Identification:                     |    |
| <br>Unit Item Detai | il Data  |                                     | ^  |
| 1                   | Status Effective Date: 02/13/2020                | Product or Service ID Qualifier: HC |    |
|                     | Status Category Code: F2                         |                                     |    |
|                     | Status: 1  |                                     |    |
|                     | Procedure Code: 96100                            |                                     |    |
|                     | Service Line Date: From 10/01/2019 To 10/01/2019 |                                     |    |
|                     | Charged Amount: \$1,000.00                       | Revenue Code:                       |    |
|                     | Payment Amount: \$0.00                           | Units of Service: 1                 |    |
|                     | Procedure Modifier 1:                            | Procedure Modifier 3:               |    |
|                     | Procedure Modifier 2:                            | Procedure Modifier 4:               |    |
|                     |  | Remit/Remark Codes                  | G  |
|                     |  |                                     | (T |



## **View Payments**

Providers can view a list of their Remittance Voucher (RV) payments.

The Remittance Voucher can also be called an Explanation of Benefits (EOB) or a Remittance Advice (RA). These terms are often used interchangeably – along with their abbreviations.

(RV = EOB = RA)



### Select View Payment





The **RV Payment List** includes all remittance vouchers by default. Use the filters to narrow your search as needed.



Click on the **Download** link to download the **Remittance Voucher** 

#### Remittance Voucher Sample - Cover Page





## Remittance Voucher Sample – Summary Page

| RV Numb<br>Payment a<br>Payment d | er:<br># :<br>Amount: \$     | 87.56                  |                            |                     | Paymen<br>Paymen                           | t Date: 04/<br>t Method:EF | /24/2020<br>T       |  |        |                    | Prepa<br>RV Da                | red Date:04<br>ite: 04 | /19/2020<br>/19/2020             |
|-----------------------------------|------------------------------|------------------------|----------------------------|---------------------|--|----------------------------|---------------------|--|--------|--------------------|-------------------------------|------------------------|----------------------------------|
| Bills Sumn                        | nary                         |                        |                            |                     |  | Fi                         | coveries            |  | Page 2 |                    |                               |                        |                                  |
| Billing<br>Provider               | Category                     | Total Billed<br>Amount | Total<br>Allowed<br>Amount | Total TPL<br>Amount | Total<br>Claimant<br>Responsible<br>Amount | Total Paid<br>Amount       | Billing<br>Provider | FIN<br>Invoice<br>Number/<br>Parent<br>TCN | Source | Adjustment<br>Type | Previous<br>Balance<br>Amount | Adjustmen<br>Amount    | t Remaining<br>Balance<br>Amount |
|                                   | Paid<br>Denied               | \$2000.00<br>\$1000.00 | \$87.56<br>\$0.00          | \$0.00<br>\$0.00    | \$0.00<br>\$0.00                           | \$87.56<br>\$0.00          |                     |  |        |                    |                               |                        |                                  |
| Count of E                        | Count of Bills In Process: 0 |                        |                            |                     |  |                            |                     |  |        |                    |                               |                        |                                  |

### Remittance Voucher Sample – Details Page with Category Total

| RV Number: Payment #: Payment #: RV Number: Paid Payment #: Payment #: RV Number: Payment #: Payment #: Payment |                                  |           |                            | Payment Date: 04/24/2020  |                      |                | Prepared Date: 04/19/2020 |                   |               |                       | RV Date: 04/19/2020<br>Page 3 |              |                      |  |
|---|----------------------------------|-----------|----------------------------|---------------------------|----------------------|----------------|---------------------------|-------------------|---------------|-----------------------|-------------------------------|--------------|----------------------|--|
| Claimant Name /<br>Claimant ID /  | TCN /<br>Bill Type /             | Line<br># | Rendering<br>Provider /    | Service<br>Date(s)        | Svc Code<br>or NDC / | Total<br>Units | Billed<br>Amount          | Allowed<br>Amount | TPL<br>Amount | Claimant<br>Responsib | Paid<br>Amount                | EOB<br>Codes | Adjustment<br>Reason |  |
| Med Record # /<br>Patient Acct # /<br>Original TCN/   | RX Bill # /<br>Inv # /<br>Auth # |           | RX # /<br>Auth<br>office # |                           | Mod /<br>Rev Code    |                |                           |                   |               | le Amount             |                               |              | Codes                |  |
|   | Professional Pill                | 1         |                            | 01/01/2019-<br>01/01/2019 | 97110                | 1.0000         | \$1000.00                 | \$43.78           | \$0.00        | \$0.00                | \$43.78                       |              | 45 = \$956.22        |  |
|   | Frotessional Bill                | Docu      | ment Total:                | 01/01/2019-               | 01/01/2019           | 1.0000         | \$1000.00                 | \$43.78           | \$0.00        | \$0.00                | \$43.78                       |              |                      |  |
| Print Branch  | Professional Bill                | 1         |                            | 01/01/2019-<br>01/01/2019 | 97110                | 1.0000         | \$1000.00                 | \$43.78           | \$0.00        | \$0.00                | \$43.78                       |              | 45 = \$956.22        |  |
|   |                                  | Docu      | ment Total:                | 01/01/2019-               | 01/01/2019           | 1.0000         | \$1000.00                 | \$43.78           | \$0.00        | \$0.00                | \$43.78                       |              |                      |  |
|   |                                  |           |                            | Category                  | otal:                | 2.0000         | \$2000.00                 | \$87.56           | \$0.00        | \$0.00                | \$87.56                       |              |                      |  |

Note: RV/EOBs are mailed to the provider's mailing address (on file) every Monday if they had bills adjudicated in the previous week.

#### Remittance Voucher Sample – Details Page with Billing Provider Total

| RV Number: Payment #:  |                    |              | Payment Date: 04/24/2020 |              |            | Prepared Date: 04/19/2020 |           |         |        | RV Date: 04/19/2020 |        |          |            |
|--|--------------------|--------------|--------------------------|--------------|------------|---------------------------|-----------|---------|--------|---------------------|--------|----------|------------|
| Category: Denied   | Billing Pi         | rovid        | er:                      |              |            |                           |           |         |        |                     |        |          | Page 4     |
| Claimant Name /  | TCN /              | Line         | Rendering                | Service      | Svc Code   | Total                     | Billed    | Allowed | TPL    | Claimant            | Paid   | EOB      | Adjustment |
| Claimant ID /  | Bill Type /        | #            | Provider /               | Date(s)      | or NDC /   | Units                     | Amount    | Amount  | Amount | Responsib           | Amount | Codes    | Reason     |
| Med Record # /   | RX Bill #/         |              | RX # /                   |              | Mod /      |                           |           |         |        | le Amount           |        |          | Codes      |
| Patient Acct # /   | Inv # /            |              | Auth                     |              | Rev Code   |                           |           |         |        |                     |        |          |            |
| Original TCN/  | Auth #             |              | office #                 |              |            |                           |           |         |        |                     |        |          |            |
|  |                    | 1            |                          | 01/01/2019-  | 99214      | 1.0000                    | \$1000.00 | \$0.00  | \$0.00 | \$0.00              | \$0.00 | 70863~50 | 16 =       |
| and the second |                    |              |                          | 01/01/2019   |            |                           |           |         |        |                     |        | 301      | \$1000.00  |
|  | Professional Bill  |              |                          |              |            |                           |           |         |        |                     |        |          |            |
|  |                    | Docu         | ment Total:              | 01/01/2019-0 | 01/01/2019 | 1.0000                    | \$1000.00 | \$0.00  | \$0.00 | \$0.00              | \$0.00 |          |            |
|  |                    |              | Category T               | otal:        | 1.0000     | \$1000.00                 | \$0.00    | \$0.00  | \$0.00 | \$0.00              |        |          |            |
|  | <b>Billing Pro</b> | vider Total: | 3.0000                   | \$3000.00    | \$87.56    | \$0.00                    | \$0.00    | \$87.56 |        |                     |        |          |            |
|  |                    |              |                          | -            |            |                           |           |         |        |                     |        |          |            |

Note: RV/EOBs are mailed to the provider's mailing address (on file) every Monday if they had bills adjudicated in the previous week.

### Remittance Voucher Sample – Reason Codes Page

#### **Adjustment Reason Codes**

16 : Claim/service lacks information or has submission/billing error(s). Usage: Do not use this code for claims attachment(s)/other documentation. At least one Remark Code must be provided (may be comprised of either the NCPDP Reject Reason Code, or Remittance Advice Remark Code that is not an ALERT.) Refer to the 835 Healthcare Policy Identification Segment (loop 2110 Service Payment Information REF), if present.

45 : Charge exceeds fee schedule/maximum allowable or contracted/legislated fee arrangement. Usage: This adjustment amount cannot equal the total service or claim charge amount; and must not duplicate provider adjustment amounts (payments and contractual reductions) that have resulted from prior payer(s) adjudication. (Use only with Group Codes PR or CO depending upon liability)

#### EOB

50301 : THE PROVIDER TYPE YOU HAVE ENROLLED WITH IS NOT AUTHORIZED FOR THIS SERVICE. PLEASE CONTACT PROVIDER ENROLLMENT UNIT FOR RESOLUTION.

70863 : BILL DIAGNOSISES NOT RELATED TO ACCEPTED CONDITIONS. IF YOU DISAGREE SUBMIT MEDICAL DOCUMENTATION

Note: RV/EOBs are mailed to the provider's mailing address (on file) every Monday if they had bills adjudicated in the previous week.



#### More Information

#### Medical Bill Processing Portal

- Interactive Tour -
- FAQs
- Tutorials
- Webinars
- Webinar Presentation Downloads
- Bill Submission
- Reference Guides
- Contact Information



#### COVID-19 Update

## Due to the COVID-19 pandemic and the desire to follow social distancing, OWCP is taking steps to move toward a fully-electronic medical bill processing system. Currently, we continue to accept paper documents but providers who continue to submit paper documents may experience processing delays.

Currently-enrolled medical providers can now register for web portal accounts that enable electronic submission and the ability to modify provider profile, view status of authorization requests, and bill processing/payment.

To register for web portal accounts, please reference the Welcome Letter and the Registration Letter mailed to you from CNSI on April 17, 2020. Use the Temporary ID and Temporary Key provided to login in to your account.

## Questions



# Thank you!

We will continue to respond to questions for a few more minutes

CNSI looks forward to being the new medical bill processing agent for the OWCP programs and working with each of you!

Email: CNSIOWCPOutreach@cns-inc.com

<u>Call Center:</u> Division of Federal Employees' Compensation (DFEC) 1-844-493-1966

> Division of Energy Employees Occupational Illness Compensation (DEEOIC) 1-866-272-2682

Division of Coal Mine Workers' Compensation (DCMWC) 1-800-638-7072

